



Tuberculosis (TB) Elimination Alliance Mini-Grants Program 2022 Request for Funding Proposal (RFP)

INTRODUCTION: The TB Elimination Alliance is offering Mini-Grants to organizations serving Asian American (AA), Native Hawaiian (NH), and Pacific Islander (PI) communities. Mini-Grant proposals must align with priority areas and activities that reflect community engagement and education, provider education, and/or quality improvement. Up to 15 awards will be provided to selected organizations. Each award amount will be between \$10,000 and \$30,000. The deadline to apply is **Friday, August 5th, 2022 by 5:00 p.m. local time.**

ELIGIBILITY: In order to qualify for this award, applicants must be from or working directly with organizations that serve AA, NH, and PI communities. Community-based organizations and community health centers will receive higher priority. Additional preference is given to organizations currently serving Asian/Asian American (A/AA), Native Hawaiian/Pacific Islander (NH/PI) populations with an interest in expanding to non-U.S. born Latino American, and U.S. born African American communities. Applicants should incorporate CDC's Think. Test. Treat TB campaign materials into your activities. Eligible applicants must have the capacity to directly implement the proposal, collect evaluation data as required, provide written reports, and manage the funds appropriately. Applicants must submit a project narrative, budget, and work plan that will be evaluated by a grants committee.

PURPOSE: The main purpose of this RFP is to enhance LTBI and/or TB community engagement and education, provider education, and quality improvement. The population of focus is on AA, NH, and PI communities, and supporting activities at the local level to advance the [CDC's LTBI and TB campaign](#) and [CDC's Think. Test. Treat. TB campaign](#).

This RFP focuses on the TB Elimination Alliance's priority areas:

1. Raise awareness about the link between LTBI and TB disease, address misperceptions, decrease stigma, and encourage and facilitate testing and treatment for LTBI and TB
2. Increase awareness of the recommended shorter treatment regimen for LTBI
3. Encourage providers to test and treat LTBI among at-risk populations
4. Create a culturally and linguistically appropriate LTBI and TB education, training and community engagement resources and activities that resonate with high priority AA, NH, and PI communities

The TB Elimination Alliance Mini-Grants program for 2022-2023 will include opportunities for all priority areas.

PROPOSAL: All applicants are to address one or more of the four TB community engagement priority areas listed above and develop related activities to support community engagement and education, provider education, and/or quality improvement to increase or facilitate access to LTBI/TB testing and treatment. *In light of the COVID-19 pandemic, we are taking into consideration innovative strategies to reach vulnerable populations (i.e., virtual activities and/or in-person activities with social distance measures, etc.).*

Mini-Grant activities can include, but are not limited to:

- Raising awareness of LTBI/TB in AA, NH, and PI communities
- Raising awareness of LTBI/TB in non-U.S. born Latino American, and/or U.S. born African American communities
- Coordinating with state/local LTBI/TB programs
- Identifying and developing systems to increase LTBI/TB education, particularly innovative strategies due to the COVID-19 environment
- Identifying and developing systems and strategies to improve or implement policies and procedures to test and treat high risk LTBI/TB populations
- Identifying and addressing specific local barriers to LTBI/TB community education and engagement, provider education, and quality improvement
- Developing strategies for reaching specific, hard-to-reach populations in your communities

Applicants may frame their proposed activities in the following categories. Additional example activities are noted below within each category.

<u>Community Engagement and Education</u>	<u>Provider Education</u>	<u>Quality Improvement</u>
<ul style="list-style-type: none"> ● Conducting culturally and linguistically appropriate public education/outreach on LTBI/TB risk, testing and treatment (e.g., traditional and non-traditional outreach methods) ● Developing local partnerships to increase visibility and 	<ul style="list-style-type: none"> ● Training clinical and/or non-clinical staff on testing and treating of LTBI and the shorter courses of LTBI treatment ● Addressing misconceptions of TB blood test versus TB skin tests ● Raising awareness of local populations at 	<ul style="list-style-type: none"> ● For community health centers: Developing or modifying Electronic Health Record system templates to identify high risk patients that require LTBI/TB screening ● For community health centers and/or community-based organizations:

dissemination of messages regarding stigma related to LTBI/TB in the community	increased risk for LTBI/TB	Standardizing data collection for LTBI/TB testing and treatment <ul style="list-style-type: none"> ● For community-based organizations: Developing databases, policies, and procedures for outreach
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PROJECT SITES: Project sites will be offered ongoing support and technical assistance throughout the 9-month project period. Technical assistance will focus on providing key resources to support proposed activities (i.e., CDC’s recommended communication strategies to amplify LTBI/TB testing and treatment; resources on data collection and management, technology platforms). Technical assistance and support will also allow project sites to make use of best practice models and existing educational tools and resources for AA, NH, and PI communities and an expansion to non-U.S. born Latino American, and U.S. born African American communities.

Requirements:

- Designate a lead point of contact to provide ongoing communication with AAPCHO, including quarterly briefing calls (schedule will be determined at a mutually convenient, regular date) with all fifteen (15) grantees.
- Participate in the Mini-Grants training webinar.
 - Training Webinar will cover: TB Elimination Alliance, Program Grantees and Expectations, and Important Dates
- Participate in a spotlight/feature on the TB Elimination Alliance website.
- Participate in monthly TB Elimination Alliance calls (if applicable) and training webinars.
- Provide a 4.5-month and 9-month written report to AAPCHO that includes evaluation.
- Provide a “lessons learned” presentation on a TB Elimination Alliance call. Monthly calls take place the last Wednesday of every month at 1pm PT / 4pm ET.
- Engage local/state TB program officials on activities for awareness and support as needed.
- Optional: Present at the TB Summit in Fall 2023

SUBMISSION DEADLINE: All items must be submitted online at <https://bit.ly/22TEAMGRFP> Friday, August 5th by 5:00 PM local time.

PROPOSAL FORMAT: The application, which is to be submitted online, should also include additional documents (listed below) and should be submitted in the form of PDF documents.

- Budget Proposal (please use the provided Budget Template)
- 1-page detailed timeline of activities
- At least one letter of support (required for “Community Engagement and Education” proposals, optional for “Provider Education” and “Quality Improvement” proposals)

Project Narrative: Include a detailed description of the proposed project.

Section 1: Description of Organization

1. Please provide an overview of your organization including your history, mission, membership, and priorities. (300 word limit)
2. Please describe your organization’s experience serving Asian American, Native Hawaiian, and/or Pacific Islander communities through culturally tailored programs and services. (300 word limit)
3. Please describe your organization’s experiences and successes in addressing (LTBI/TB) health disparities among Asian American, Native Hawaiian, and/or Pacific Islander communities. (300 word limit)
4. If applicable, please describe your organization’s experiences and successes in addressing (LTBI/TB) health disparities among non-U.S. born Latino American, and U.S. born African American communities (300 word limit)
5. If available, please describe any data that has been collected within your organization related to TB with Asian American, Native Hawaiian, and/or Pacific Islander communities (*e.g., geographic incidence rates, gender, age, demographics, country of origin, risk factors, assessments, etc.*). (300 word limit) (Not Scored)
6. Is your organization currently receiving funding for LTBI/TB activities? If yes, please describe how your proposed activities will be complementary and not duplicative. (50 word limit) (Not scored)
7. Is your organization currently receiving funding from Hep B United? If yes, please describe how your proposed activities will be complementary. (50 word limit) (Not scored)

Section 2: Description of Project Goals, Activities, and Evaluation

1. Please describe your project goals and activities. (500 word limit)
2. Please describe how your project goals and activities meet the needs of your community and/or organization. (250 word limit)
3. Please describe or list expected project outputs/outcomes (e.g., # of persons reached/educated about TB, change in skills, knowledge, attitudes, behavior), and your evaluation plan for meeting your project goals. The evaluation plan must include baseline measures (e.g., [initial measurement data collected prior to the project activity](#)). (500 word limit)
4. Please describe your internal resources or organization structure (e.g., staffing roles and responsibilities) that will support implementation of the project and goals. (250 word limit)
5. Please attach a 1-page detailed timeline of your project activities.

Section 3: Budget

1. Please attach an itemized budget for your project with detailed justification for proposed activities in a 9-month time period. (please use the provided Budget Template)

ADDITIONAL INFORMATION: Please email Chibo Shinagawa Program Manager of Infectious Diseases, at cshinagawa@aapcho.org with any questions.

APPLICATION TIMELINE AND PROCESS:

Activity	Date
Application Submission Period	June 30 - August 5th, 2022
Award Status Notification	August-September 2022
Award Contract Process	September 2022
Grant Period	October 01, 2022 - June 30, 2023

INFORMATION SESSION AND WORKSHOPS:

Activity	Date	Time	Registration Link
Information Session	July 12, 2022	10-11am PT / 1-2pm ET	https://bit.ly/22TEAMGINFO
*One-on-one	July 2022-August	Please email cshinagawa@aapcho.org to	

Technical Assistance Support Session	2022	schedule.
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*One-on-one technical assistance is on a first come basis. Interested applicants should submit their interest, and will receive more information.

All questions and answers will be posted on the TB Elimination Alliance webpage at <http://tbeliminationalliance.org>. Those interested in applying are strongly encouraged to email questions beforehand.

ADDITIONAL RESOURCES:

- [Centers for Disease Control and Prevention \(CDC\) Division of Tuberculosis Elimination](#)
- [Centers for Disease Control and Prevention \(CDC\) Find TB Resources](#)
- [Centers of Excellence TB Training and Education Products](#)
- [National Tuberculosis Controllers Association Resources](#)
- [Tips for Successful Grant Writing: SMART Goals and Evaluation](#)
- [Tips for Successful Grant Writing: Storytelling, Budget and Timeline](#)